10-26-23 9:00 A.M.

Meeting Location: Utility office at 1108 W. Front St. Board Room

In attendance:

Heber Springs Water Utility Commission

Commissioner Burt Eddington

Commissioner Franklin Fall

Utility Manager: Paul Graham

Additional Attendees:

Mayor Kasey Griffin

**-Call to order by**: Commissioner Eddington Time: 9:04 A.M.

**-Motion to Approve Previous Month’s Minutes:** Commissioner Fall made a motion to approve the reading of the previous month’s minutes, Commissioner Eddington2nd. Motion passed unanimously.

**-Review checks over $2,000.00-** Questions were asked concerning check numbers 49565 and 49568.

**-Bond Spending Report:** Mr. Graham reported that there is approximately $7.4 million in the bond fund and not much has changed. See report.

**Current Business:**

**-FY2023 Q4 Bad Debt Write-Off: $1,045.35:** A motion was made by Commissioner Eddington to approve the write-off. Commissioner Fall 2nd. Motion passed unanimously.

**-FY2024 Budget:** A motion was made by Commissioner Eddington to approve the budget. Commissioner Fall 2nd. Motion passed unanimously.

**-Engineering Updates:** Mr. Graham updated the Commission on the Airport North Tank rehab, the water and sewer spec revision, as well as the membrane and wastewater treatment plant projects. A 90% plan review of the WWTP upgrades was done on October 5th. Bids will be opened December 19th to award the project. The Commission may meet on the 20th to approve the bid. All of the utility’s files from CWB have been delivered to the Utility. The Airport North tank project and the specs have not been completed, so they are going to be completed using SALT Engineers as they are the ones who did the tank inspection.

**-Manager’s Update on construction crews, etc.:** The Sewer Crew is installing a drain line for the micro skids to backwash into. This is saving the company many thousands of dollars in bond funds. Quotes for paving Searcy Street are being obtained, but it is difficult to find people who want to quote. The plans for a new 6” water main tying in Fox Run with the fairgrounds are being completed and will be submitted to the ADH soon. The Utility has hired a new employee that will be a floater between crews and office/plants. A new sign is being made for the shop. A new membrane and lining for the water treatment plant roof has been ordered and will be installed by Regal Roofing out of Little Rock. They are also going to be giving a quote on a roof for a new pipe rack at the shop. A new SCADA system is installed at one of the most troublesome lift stations. We are planning on installing 6 for now with a few each year until every station has a SCADA system installed. Surface Aerator #4 is now staying and will be repaired so that it can be used with the new plant upgrades.

**Adjourn:** Motion by: Commissioner Holland 2nd by: Commissioner Eddington at 9:45 A.M. to adjourn the meeting. Commissioner Fall 2nd. Motion passed unanimously.

THE HEBER SPRINGS WATER AND SEWER COMMISSION

Commissioner Burt Eddington \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Greg Holland \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Commissioner Franklin Fall\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_